



# TENDER AND RFQ SCAM ALERT

It has come to the attention of the Department of Employment and Labour that there are certain dishonest companies and individuals who are defrauding unsuspecting businesses hidden as representatives of the Department of Employment and Labour.

We urge service providers to be vigilant and always verify the legitimacy of the tender advertisement with the Department. As we are heading for the festive season, the Department is concerned about the potential escalation of fraudulent Request for Quotation and tenders order numbers.

The scam involves the fraudsters using the letterhead of the Department to send out fake tender order numbers to companies and requests to supply equipment and goods.

Although the contact person's name on the letter may be of an existing official, the contact details on the letter are not the same as the Department of Employment and Labour's. The banking details are in a private name and not company name. Government will never ask you to deposit any funds for any business transaction.

## HOW DO YOU VERIFY THE RFQ WHEN YOU RECEIVE IT?

1. Access the website of the Department [www.labour.gov.za](http://www.labour.gov.za) directly to verify the contact details (telephone numbers).
2. The email address/s Domain of Department of Employment and Labour officials is @labour.gov.za, the Department does not use other Domain such as @gmail.com/.org.
3. Government does not publish the budget made available for RFQ or Competitive Tenders.
4. In order to verify the authenticity of the official Order number contact the Supply Chain Management officials at Department of Employment and Labour via e-mail:

**Tebogo.Madumo@labour.gov.za**

**Vishvani.Robinson@labour.gov.za**

**Kholeka.maholwana@labour.gov.za**

## PROTECT YOURSELF FROM BEING SCAMMED

- If you are registered on the Central Supplier Databases and you receive a request to tender or quote that seems to be from a government department, contact the department to confirm that the request is legitimate. Do not use the contact details on the tender document as these might be fraudulent.
- Compare tender details with those that appear in the Tender Bulletin, available online at [www.labour.gov.za](http://www.labour.gov.za).
- Make sure you familiarise yourself with how government procures goods and services. Visit the tender website for more information on how to tender.
- If you are uncomfortable about the request received, consider visiting the Department and/or the place of delivery and/or the service provider from whom you will be sourcing the goods.
- In the unlikely event that you are asked for a deposit to make a bid, contact the SCM unit of the Department in question to ask whether this is in fact correct.

**Any incidents of corruption, fraud, theft and verification of RFQ's and tenders in the Department of Employment and Labour can be reported to:**



**employment & labour**

Department:  
Employment and Labour  
REPUBLIC OF SOUTH AFRICA

**Anti-Fraud & Corruption Hotline**

**Toll Free number: 08600 22 194**

**National Anti-Corruption Hotline: 0800 701 701**

**Fraud@labour.gov.za**